



## INDIAN INSTITUTE OF TECHNOLOGY INDORE (M.P.)

Hostel Office

Row House-56 Silver Spring Phase -1

By Pass Road Near Mata Gujri Girls Public School  
Indore (M.P.)-452020

E-mail : [hostel@iiti.ac.in](mailto:hostel@iiti.ac.in)

Contact No. 0731- 4056640

### RULES AND REGULATIONS

- **Ragging**

Ragging is illegal and punishable in strictest and most exemplary terms as per the ruling of the Supreme Court of India.

Intimidating fellow hostel mates in any form will lead to ragging charges.

- **Prohibition/ Ban**

Smoking, use of liquor, drugs, or any other intoxicants by the hostel residents in the hostel premises (in the present case, entire Silver-Springs area) is strictly prohibited.

Failure to abide by this would lead to strict action by the IIT Indore Disciplinary Committee, resulting in expulsion from hostel and in worse case may even lead to rustication of the student.

- **Quiet Hours**

Quiet hours are observed between **22:00 to 06:00** Hrs.

During this time noise audible from the source should not be loud enough to disturb the activities of fellow Residents. At all other times, a Resident's right to request a quiet environment should be honoured. Hence even during the day noise level should not be annoying to anybody residing at Silver Springs. The Warden-in-Charge shall take the necessary action against the defaulters.

- **Damages/ Vandalism**

Residents are responsible for the condition of their flat/unit and all the furnishings assigned to them.

Intentional or reckless destruction of any Hostel property on pretext of party, Holi or any such celebrations will be dealt severely and will result in fine. Charges for damages and cleaning will be determined solely by the Wardens-in-Charge and Hostel Office Staff. Residents who fail to pay assessed charges may have their records flagged, which will reflect during the payment of the fees during the following semester.

Damage to the hostel property will be the collective responsibility of all residents and they will be required to make good such damage, if the students who caused the damage could not be identified.

- **Sports gears and musical instruments** issued to the students are Institute property and should therefore be used for intended purpose in the common areas. These articles should not be carried to the individual rooms/flats. Defaulters will attract penalty and restrictions on future use of the same.



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### GENERAL CODE OF CONDUCT

IIT Indore is a residential Institute; therefore, every registered B.Tech. and M.Sc. student shall reside at the hostel. However Ph.D. and M.Tech., students are currently exempted from this restriction. **All residents are required to maintain standards of behaviour expected from students of prestigious institutions such as IITs.** They are expected to behave courteously and fairly with EVERY ONE, both inside and outside the campus.

- **Flat/Unit Details:**

- **Keys:** The Hostel Office issues key to the main door of the flat/unit to all the in-mates. As a social responsibility towards fellows residing in the same unit, each resident should ensure that the flat/unit assigned to them is locked when leaving for classes or during long absence. In no case shall the Resident himself/herself break open a lock without consulting the Hostel caretaker or supervisor.

- **Furnishing:** A resident is required to fill in the inventory of the furniture and other items available to him/her while taking the possession of the allotted room. All such items should be handed over in good condition to the Hostel Office when vacating the hostel. If the room or its furnishings is damaged, residents will be held responsible for the same and shall reimburse the Hostel Office.

- **Electrical Appliances:** All residents have been provided with R.O. water purifiers, hot water geysers, washing machines etc on sharing basis. It is a collective responsibility of all the residents to handle these with care and TURN OFF any appliance if found not in use.

- **Water:** Your contribution in saving every drop of water will go a long way in saving the environment. So please TURN OFF the taps and showers when not in use, even if you had not turned it on.

- Residents shall not leave the hostel premises between **22:00 to 06:00 Hrs.** A written permission from Warden-in-Charge should be sort prior to leaving or entering the hostel beyond this time.

In the event of proceeding on unscheduled leave on account of illness, family matter, etc student must inform the Warden or Hostel Office in writing or via email. An entry should be made in the register kept with the security guards at Hostel Office (R.H. 56) OR Dining hall near "E"Block while leaving- and after returning- to the hostel.

ANY RESIDENT FOUND VIOLATING THIS RULE WOULD BE SOLELY RESPONSIBLE FOR HIS OR HER ACTIONS AND THE HOSTEL OFFICE, WARDENS, OR IIT INDORE WILL NOT BE RESPONSIBLE FOR HIS OR HER SAFETY AND SECURITY. ALSO REPEATED VIOLATION WILL ATTRACT AN INSTITUTE LEVEL DISCIPLINARY ACTION.



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- Residents of the opposite sex are strictly prohibited from entering the flats/units of the hostel residents at all times. You may use the common area such as the Mess, Hostel Office or Reading room/Library for any discussion and/or group study.

- **Responsibility for personal belongings**

Every resident of the Hostel has been provided with a cupboard and is expected to keep their costly belongings in personal custody. Although every effort is made to optimize security, the Hostel Office cannot assume full responsibility for the loss or damage of student's personal belongings especially when it is left unattended or the main door of the flat/unit is not locked.

- Residents may organize meetings, group events/ parties at the common hostel areas after seeking prior and specific permission for the same from the Chief-Warden. Any such activity should conclude before the “**Quite Hours**” of the hostel.

- **Guests**

Visiting hours for the guest of the resident is between **18:00 to 21:30 hrs on all working days and between 9:00 to 21:30 hrs on Sat/Sun & Holidays**. Residents cannot host guests in their rooms. In special circumstances where the resident is under medical treatment, the parents/guardians may be permitted inside the room for limited time. However, prior permission from the Warden-in-charge should be sort for the same.

Any request for accommodation of the resident's guests should be made at the Hostel Office after seeking permission from the Chief Warden. Residents are responsible for their guest's conduct in the common area, i.e. Hostel Mess, Reading/ Library Hall, lobby etc.

- Residents are required to be conscious of the environment in which they live by keeping it clean, healthy and presentable. **DO NOT LITTER INDISCRIMINATELY AND USE THE DUSTBIN.**



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### **DECLARATION**

I/ We have read the above mentioned Rules and Regulations & Code of Conduct for Hostel Residents and understood them. I/ We hereby agree to abide by the same.

Name of the Student: \_\_\_\_\_

#### **PARENTS DETAILS:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Landline (with STD code): \_\_\_\_\_ Mobile: \_\_\_\_\_

#### **Local Guardian whom the student may visit during weekends/ short vacation:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Landline: \_\_\_\_\_ Mobile: \_\_\_\_\_

*(Any change in the Address or Phone No. of Parents/ Guardian should be updated at the Hostel Office ([hostel@iiti.ac.in](mailto:hostel@iiti.ac.in)) in order to maintain an up-to-date record of the resident student)*

**Date:** \_\_\_\_\_ **Signature of the Student:** \_\_\_\_\_

\_\_\_\_\_  
Signature of the Parent/ Guardian  
(Required for first(new batch) student)