

**Appendix I: SPONSORSHIP LETTER FOR FULL-TIME / PART-TIME
CANDIDATES UNDER INSTITUTE STAFF (IS) / SPONSORED (SW) / DEFENCE
FORCES (DF) CATEGORIES**

(This should be typed on letterhead of the sponsoring organization)

To,
The Dean, Academic Affairs
Indian Institute of Technology Indore

Sub: Sponsoring of an Employee for MTech / MTech + PhD Dual Degree / PhD Programme.

Dear Sir,

We sponsor the candidature of Mr./Ms. _____ who is an employee with designation of _____ in our organization for doing MTech/ MTech + PhD Dual Degree / PhD programme in the Discipline of _____ at IIT Indore as a **FULL-TIME / PART-TIME** candidate under sponsored (SW) / Defence forces (DF) category for the duration of _____.

We shall **fully / partly** relieve him/her of his/her duties in the organization for the duration of (i) the required course work period (for Part-time candidates) **OR** (ii) entire duration of the academic programme (for the full-time candidates).

Signature and seal of the Sponsoring Authority

Date:

Place:

**Appendix II: NO OBJECTION CERTIFICATE (NOC) FOR INSTITUTE STAFF (IS) /
SPONSORED CANDIDATES (SW) / DEFENCE FORCES (DF)**

(This should be typed on a letterhead of the Organization/Institution)

To,
The Dean, Academic Affairs
Indian Institute of Technology Indore

Dear Sir,

This is to certify that the our Organization/Institution has no objection on the candidature of Mr. / Ms. _____, who is working as _____ to join the MTech / MTech + PhD Dual Degree / PhD programme in the Discipline of _____ at IIT Indore under Sponsored Candidate (SW) / Defence Forces (DF) Category.

If Mr./Ms. _____ is admitted to the MTech / MTech + PhD Dual Degree /PhD programme in the Discipline of _____ at IIT Indore the we shall allow him/ her to undergo the programme of studies and also to fulfil the residential requirement for required course-work at IIT Indore as per its rules and regulations.

During the period of the academic programme the candidate will be permitted to carry out his / her research work at our laboratories / organization and will be given the required facilities.

Signature and Seal of the Sponsoring Authority

Date:

Place:

**Appendix III: CERTIFICATE FOR SELECTING A CO-SUPERVISOR FROM AN
EXTERNAL/SPONSORING ORGANIZATION**

(This should be typed on a letter head of the Sponsoring/External Organization)

To,
The Dean, Academic Affairs
Indian Institute of Technology Indore

1. Name of the external/sponsoring organization: _____

2. Address: _____

3. Name of the co-supervisor from the Sponsoring/External organization: _____

4. Highest educational qualification of the co-supervisor from the external/sponsoring organization: _____

(Bio-data of the co-supervisor from the sponsoring organization must be enclosed giving details of educational qualifications, publications, research experience, work experience, etc. along with and photocopies of the degree certificates and work experience)

5. Present designation of the external co-supervisor: _____

6. Nature of employment (Permanent//Temporary/Ad-hoc/Other): _____

7. Division of the external/sponsoring organization where research work is proposed to be done: _____

8. Details of facilities relevant to the research problem, which will be made available to the candidate by the external/sponsoring organization (use separate sheet if required)._____

9. Undertaking from the External Co-Supervisor:

If Mr./Ms. _____ is registered for the MTech / MTech + PhD Dual Degree /PhD program in the Discipline of _____ at IIT Indore then I agree to be his/ her Co-Supervisor with the Principle Thesis Supervisor being from IIT Indore.

Signature of External Co-Supervisor with date

During the entire duration of MTech / MTech + PhD Dual Degree / PhD programme the candidate will be permitted to carry out his / her research work at our laboratories / organization and will be given the required facilities.

We also give our consent to Mr./Ms./Dr. _____ of our organization to co-supervise the MTech / MTech + PhD Dual Degree / PhD thesis with Dr. _____ of IIT Indore being as Principle Thesis supervisor.

Signature and Seal of the Competent/Sponsoring Authority

Date:

Place:

**Appendix IV: CERTIFICATE FROM THE EMPLOYER FOR THE CANDIDATES
JOINING PG/PhD PROGRAM on STUDY LEAVE**

(This should be typed on a letter head of the Institution)

To,
The Dean, Academic Affairs
Indian Institute of Technology Indore

Sub: Relieving an Employee on Study Leave for Joining PG/PhD Program at IIT Indore

Dear Sir,

We hereby relieve Mr./Ms. _____ an employee of our Organization/Institute on study leave with full pay / half pay / without pay for doing the MTech / MTech + PhD Dual Degree /PhD programme in the Discipline of _____ at IIT Indore for a duration from _____ to _____.

Signature and Seal of Head of the Institute/Organization

Date:

Place: