

Instructions for Students:

1. Total family income from all sources shall not exceed Rs.6.0 lakh per annum for all ST students.
2. Student having secured admission in a full-time course in any of the 246 notified Institutions and as per the defined courses, will be eligible to apply from that Institute for scholarship. **(Enclosed List of 246 Institute List)**
3. All the Fresh Students (studying in first year) should apply in Fresh category in NSP.
4. All the renewal students (studying in subsequent years) who have not applied earlier on NSP, should apply in NSP under Fresh category as a Fresh.
5. All the students who have already applied in NSP and have application Id should apply in NSP under Renewal category with same application Id.
6. Students while filling the application should fill only his/her correct bank account details like Account No, IFSC Code, Aadhaar linked number and your Aadhar No. must be seeded with NPCI (National Payment Co-orporation of India). Ministry will not be responsible for releasing scholarship if above mentioned details are wrong. Please don't give any relatives Bank Account details in NSP Application form. Please note No Jandhan Account details to be given in the application form, Limit for receiving amount in the bank account should be more than Rs. 50,000/- , the account should be major account.
7. Application form will be rejected if any student applied for more than one scheme.
8. In case of Fresh students who are applying first time in NSP or who have not received earlier any grant from this Ministry, please upload all the documents on the portal like caste certificate, income certificates, "PVTG Certificate", "BPL Certificate", "Divanganjan Certificate" if they falls under this category. Also they should mention "Male or Female in NSP Portal.
9. Income and Caste Certificates issued by the Competent Authority. **(Enclosed the list of Competent Authority of each State).**
10. For the first year the income certificate should have been issued by the Competent authority. From second year onwards students can submit self-certified income certificate.

11. Students should note the following:

- “Admission Fees” should be filled in the column “Admission fee”. It would be given to the Institute.
- “Tuition Fees” should be filled in the column “. It would be given to the Institute.
- The Boarding and Lodging charges (Living Expenses), Books and Stationery charges and computer charges and Non-Refundable charges would be paid to students directly.
- MUST keep the boarding and lodging charges (Living Expenses) restricted to Rs.2,200/- per month i.e. Rs.26,400/- per annum **for Hostellers (who stays in Institute Premises) and not for Day Scholars (who stays outside the Institute)**. You MUST not claim more than this.
- The Book and Stationery charges MUST be restricted to Rs.3,000/- per annum. (without bills/vouchers in students name)
- The Computer and Accessories charges MUST be restricted to Rs.45,000/- and it is a one time assistance during the course (with Bills / Vouchers in Student’s name)
- The Non-Refundable charges are as per norms of the Institute.
- All the charges claimed by the student (Books, Living Expenses, Computer, Non-Refundable charges) MUST be filled in “Misc Fees” column of the portal.
- The student MUST be very careful in entering the fees details in the “Misc Fees Column” as once filled/verified can not be altered at Ministry level. Later if you complaint that you have received short payment, Ministry is not responsible for this.
- In case of Fresh students who are applying first time in NSP or who have not received earlier any grant from this Ministry, Please mention YES or NO under “PVTG Column”, “BPL Column”, “Female Column”, “Disability/Divangjan Column” . Also you have to mention in NSP if you are Disabled or not, Type of Disability, Percentage of Disability.

3.

- Please note students who are applying in NSP under “**Fresh Category**” and have not received any scholarship from Ministry of Tribal Affairs they should keep a note that under Previous Class / Course Name **they should mention 12th or Graduate. Also, under column “Previous Passing Year” they should mention the Year of their Previous course like for 12th or Graduate based on the course presently they are applying in NSP. Also under column “Previous Class %” they should mention the percentage of the Year of their Previous course like for 12th or for Graduate. Institute should verify the marks filled by each student on NSP application form.**
- In case some students who are Renewal students (who have earlier received scholarship from this Ministry) but for some reason they are not able to apply under Renewal section in the NSP and they applied under “Fresh category”, for such students , your Institute **MUST** mentioned “YES or NO” under Column whether they have received scholarship earlier from Ministry of Tribal Affairs or not in Excel sheet which Ministry needs from your institute while verifying the applications at Ministry level. If your institute will not convey the same thing while giving the details of NSP VERIFIED students to this Ministry on Ministry’s Portal, later while generating the Merit List, Ministry will take those students under Fresh category” and they also comes under Selection criteria and it’s not sure whether they will come under 1000 Merit students list or not and will scholarship or not.
- Please note students under “Renewal Category” have to upload their previous semester course Marksheet.
- In case your institute return your applications for any reason you have to make the necessary changes in your application and then click on the submit button and your application will again go to at Institute level for verification.
- Please note “The Total slot of Fresh Scholarship for the year 2019-20 is 1000”, means only 1000 students will receive scholarship under Fresh category (who have not receive scholarship earlier from the Ministry). There is no ceiling in Institute wise number of slots for the Top -Class Institution. In case the number of candidates exceeds the number of available awards the criteria will be followed as approved by the Competent Authority.

11) If any Student have any query / issue related to Top Class Scholarship Scheme for ST Student (in filling the application form in NSP) they can put their grievance on edu-tribal@nic.in.